DECLARATION OF MAJOR/MINOR ***ACADEMIC ADVISING & RETENTION CENTER***

The undersigned hereby petitions for admission as a candidate for the Bachelor of **Arts** **Science** **Fine Arts** degree with a
(*Please Circle One*)

MAJOR in: _____

Concentration (if applicable): _____

MINOR in: _____

Semester Entered CUH: _____ **Semester Declared Major:** _____

PLEASE PRINT:

_____ _____
LAST FIRST ID Number

_____ _____
SIGNATURE DATE

_____ _____
ADDRESS CITY STATE ZIP CODE

_____/_____/_____
HOME PHONE # WORK PHONE # CELL #

_____
PRINT NAME OF ASSIGNED ADVISOR **(TO BE FILLED IN BY THE DIVISION DEAN)**

_____ _____
ACADEMIC ADVISING & RETENTION CENTER DATE

_____ _____
DIVISION DEAN DATE

_____ _____
ASSOCIATE PROVOST DATE

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1) This form must be submitted to the office of Academic Advising & Retention Center. The AA&RC will then forward the student's program evaluation along with the Declaration of Major (DOM) form to the respective Division Dean.
2) If the Division Dean accepts the student, the DOM form should be signed. The DOM form is then sent to the Associate Provost. The student's records are kept on file with the Division Dean for future use. After the Associate Provost signs the DOM form it is returned to AA&RC.
3) If the Division Dean does not accept the student at that time the DOM form and student's records are returned to AA&RC with an explanation. The AA&RC will then notify the student.