



Expenses

2012-2013 Academic Year (Subject to Change)

Student Account Billing

Beginning July 1, 2012, Chaminade University will prepare all student account billing in an Electronic format. Ebills will be generated and sent directly to your Chaminade Student Email account. You will have the option to print a hard copy of your statement once viewing your Ebill statement.

You are reminded that you may also view your account balance anytime by selecting “Financial Information,” then “Account Summary” from the main Student menu in the WebAdvisor at www.chaminade.edu. It is the student’s responsibility to check their account before the start of every term to ensure that all financial obligations have been satisfied. If registering after the start of the term, financial clearance must be achieved at the time of registration (see Financial Responsibility below).

All University communications will be sent to your CUH email account. It is imperative that you check your CUH email account regularly. Some communications may be time sensitive and require immediate response.

Financial Responsibility

Tuition, fees, room and board must be paid in full prior to the start of the semester. Financial clearance may be achieved by the settlement of all semester charges through one or more the following methods:

- Payment in full of net amount due (see Payment Options below)
- Enrollment in a tuition payment plan via your web advisor at www.chaminade.edu
- Financial aid awards and/or loans (for information regarding tuition support, refer to the section on Financial Aid)
- Military Education Benefits (including Tuition Assistance or VA Benefits)
- Tuition Waivers
- Third party payment

For Military Education Benefits, Tuition Waivers, and Third Party payments; please ensure official verification is submitted to the Business office, to your Chaminade Program Coordinator, or the Chaminade VA Representative, prior to the first day of the term. If you are entitled to military education benefits with GoArmy, please complete your registration via the GoArmy website at www.goarmyed.com.

If financial clearance is not made by the first day of the term, a \$100 late payment fee will be assessed, and the Business office hold will be placed on your account. For the Adult Evening and Online program, you will be deregistered from your courses.

Payment Options

Payments can be made through the Web Advisor at www.chaminade.edu – all major credit cards accepted. Payments can be mailed to Chaminade University of Honolulu, Business Office, 3140 Waialae Ave, Honolulu, HI 96816-1578. All checks and money orders should be made payable to Chaminade University of Honolulu in US Dollars. A \$25 fee will be charged for each returned check. You may also pay in person, at the Chaminade Business office located in the T.C. Ching Hall, from 8:30 a.m. to 4:30 p.m., Monday through Friday (except holidays), or by telephone, debit or credit card payments accepted. Hawai'i banks have a six working day holding period on out-of-state checks.

To cover books and expenses for the first month, students should bring U.S. Postal Service money orders or traveler's checks in denominations of \$100 or less. International students should establish a relationship with a financial institution prior to arriving in Honolulu. Students receiving financial aid should bring with them sufficient funds to cover books and living expenses while forms are being processed.

Tuition Payment Plan

Enrollment in a tuition payment plan via your web advisor at www.chaminade.edu. This plan allows students to pay tuition on a monthly basis. There is an enrollment fee of \$55 per term, but no monthly finance charges. The payment plan for the Fall term, is from August thru November and Spring term, is from January thru April. For more information, contact the Business Office at (808) 735-4898 or 735-4756.

Family Discount

When a first member of a family pays full-time undergraduate tuition, additional family members who are concurrently enrolled in the undergraduate program may receive a tuition discount up to 10%. Family is defined as parents, siblings, and dependent children or spouse. For details of this and other possible discounts, contact the Business Office at (808) 739-4634.

Delinquent Accounts Policy

It is the policy of Chaminade University to report all students with outstanding balances to the credit bureau beginning when charges are 120 days past due and continuing until the balance is paid in full. Collection costs on referred accounts are the responsibility of the student.

Tuition Charges

Regular Day Session

Full-time Undergraduate (12 to 19 semester hours) – per semester \$9,600

Over 19 Semester Hours

Undergraduate, per semester hour \$640

Part-time Undergraduate on Campus

per semester hour (day and weekends) \$640

Nursing Program

per semester \$11,830

Summer Undergraduate Sessions 2012

per credit hour

\$250

Adult Evening and Online Sessions – 2012 Undergraduate Courses

For current rates, please contact the Adult Evening and Online Programs Office at (808) 734-4755

Note: Students who have paid full-time tuition for fall or spring semester, may enroll in a combination of undergraduate and AEOP classes up to a total of 19 semester hours. Full-time tuition for the fall semester will cover enrollments in the fall undergraduate and the fall AEOP term. Full-time tuition for the spring semester will cover enrollments for the spring undergraduate and the winter AEOP term.

Students taking 12 to 19 semester hours of course work in the 16 week session or any combination of 16 week and 10 week courses, in the above listed terms, will pay full-time Day-undergraduate tuition. Any semester hours over 19 will be charged at the day-undergraduate rate per semester hour.

Under this policy, students may add AEOP classes during the registration periods applicable to each term. More than 19 semester hours of concurrent enrollment must have the approval of the academic advisor and the Provost. Approval is rarely granted. Once enrolled in 19 semester hours, students may not withdraw from a class and subsequently add an AEOP or weekend course without paying additional tuition.

Other Charges**Credit by Examination**

per examination

\$640

Individualized StudiesFull-time students taking more than one Individualized study course or part-time
per semester hour

\$640

Credit Granted for Experiential Learning

per examination

\$640

Deposits**Tuition Deposit**

A one-time fee, applicable to a student's first semester tuition. (Non refundable)

\$150

Student Teaching Assessment Deposit

per course

\$100

Fees

Fees are non-refundable

Application Fee

Payable upon application

\$50

Online application

\$25

Unclassified application

\$25

\$170

Matriculation Fee

Required for new students matriculating (Fall day only)

Ecollege Fee (per course), subject to change 01/2013	\$93
Hybrid Fee (per course)	\$40
Late Payment Fee	\$100
Late Registration Fee	\$100
Student Government and Publications Fee (per semester)	\$65
RHA Fee - Housing	\$35

Nursing Fee

NCLEX Preparation Fee – per semester	\$100
Neighborhood Fee – per course	\$35
Background Check Fee – Initial - per course	\$60
Background Check Fee – Continuing - per course	\$60

Graduation Fee

Undergraduate	\$175
Undergraduate with Two Degrees	\$263

Transcript of Record

Normal Processing	\$7
Rush Processing: Processed Immediately	\$14

Note: Normal transcription processing shall be 5 working days, from request to outgoing mail. Be sure to allow for sufficient postal time, 4-5 days each way for mail to and from the U. S. mainland, more during peak mailing seasons. Payment may be made in cash at the Records Office or online by Major Credit Card.

Laboratory and Studio Fees

(applicable to Full and Part Time enrollment)

Business	\$9
Computer Science	\$60
Science Laboratory - per lab course	\$60
Materials Intensive Science Laboratory - per lab course	\$85
Ceramics Studio	\$85
Art Studio	\$55
Interior Design (100 or 200 level course)	\$35
Interior Design (300 or 400 level course)	\$75
Education O&P	\$55
Music, Art & Creative Movement (ED 215)	\$25
Music, Art & Creative Movement (ED 450)	\$55
Individualized performance Courses - per credit	\$192

Returned Check Fees

Checks returned for insufficient funds	\$25
--	------

Parking

Each semester or session

Automobile - regular session *	\$170
Motorcycle - regular session *	\$55
Automobile – On-campus + Off-campus Dorm	\$230
Motorcycle – On-campus + Off-campus Dorm	\$90
Moped and Bicycle (if parked in assigned areas)	FREE

*Parking fees are not refundable.

Room and Board

All students desiring housing must file an application along with the deposit applicable towards the total cost per semester. Housing contracts are for one academic year. Contact the Residential Life Office for more details at (808) 739-4648.

Housing Deposit

*Dorm Damage Deposit - New Students	\$300
Priority Housing Deposit	\$150

* The damage deposit is charged to all residents and is refundable, less any damages, when the resident vacates the residence halls. (Refundable upon release from housing contract)

Per Semester Housing Cost

Double room - Kieffer, Lokelani	\$2,870
Triple room - Kieffer, Lokelani	\$2,175
Single room - Kieffer 205-216, Lokelani	\$3,775
Standard Room (5 persons suite) - Pohaku	\$2,870
Apartment suite - double - Pohaku	\$3,550
ADA apartment suite - Pohaku	\$4,605
Apartment suite - double - Date St./Iolani Terrace/Waiialae	\$3,550
Single Apartment suite - Date St./Iolani Terrace/Waiialae	\$4,605
One Bedroom Single Apartment suite double - 3353 Waiialae	\$4,440

ARAMARK, a nationwide food service organization, provides meals in the Silversword Café located in Tredtin Hall and runs a snack shop on campus. All residents in single and double rooms are required to have a meal plan. The semester rates are:

Meal Plan

Tuberose Plan - 9 meals per week + \$100 DB dollars + 2 guest meals	\$2105
Plumeria Plan - 12 meals per week + 175 DB dollars + 2 guest meals	\$2,740
Pikake Plan - 14 meals per week + \$250 DB dollars + 2 guest meals	\$2840
*Hibiscus - Any three (3) meals per week + \$150 DB dollars	\$840

* Only for apartment and off campus residents.

Semester meal plans listed above do not include meal service during spring break. An additional spring break meal plan may be purchased for \$135, for students who will remain in housing during the break.

Withdrawal Credit Policy

If a student officially withdraws from the University, the student's account will be credited for a return of tuition in accordance with the following schedules. This credit will first be applied to any unpaid charges. If the credit exceeds the unpaid charges, the excess will be refunded to the student, by check, within two weeks of the withdrawal. Fees are not refundable.

Undergraduate students who drop from full-time to part-time during the first three weeks of the session will be refunded the applicable percentage rate of semester hours dropped between 12 semester hours and their part-time hours as stated below. For example, a student dropping from 15 to 9 semester hours during the first week of school would receive a refund of 75% of the tuition for the 3 semester hours only (12-9 = 3 semester hours).

Exceptions to the withdrawal credit policy are made for first semester freshmen according to federal regulations.

Withdrawal for Undergraduate Session

Prior to the first day of the semester	100% refund
During the add/drop period	75% refund*
During the second week of instruction	50% refund
During the third week of instruction	25% refund
During the fourth week of instruction and thereafter	No refund

* The add/drop period is posted in the schedule for each term.

Withdrawal for AEOP Session

Prior to the first day of instruction	100% refund
During the first week of instruction	75% refund*
During the second week of instruction	25% refund
During the third week of instruction and thereafter	No refund

* The add/drop period is posted in the schedule for each term.